

**DUNDEE TOWNSHIP  
REGULAR MEETING AGENDA  
DECEMBER 9, 2025**

***CALL TO ORDER BY SUPERVISOR LEWIS:***

***PLEDGE OF ALLEGIANCE:***

***ROLL OF OFFICIALS BY CLERK ZIESMER:***

Treasurer Hunt		Trustee Gary Lazette		Clerk Ziesmer	
Supervisor Lewis		Trustee Tim Miles		Trustee Ken Jaworski	
Trustee Alana Horkey					

***ADOPT/REVISE AGENDA:***

***APPROVAL OF REGULAR MEETING MINUTES HELD ON  
NOVEMBER 25, 2025, AND WAIVE THE READING OF SUCH:***

***TREASURER REPORT: OCTOBER 2025***

***CORRESPONDENCE: READ AND APPROVE:***

- DDA Library Painting Letter
- Library Grant Letter
- Jennifers Library Report

***OFFICIAL REPORTS:***

Library Reports:

Assessing Department:

Building Department:

Fire Department:

Treasurer Ost:

Trustee Gary Lazette:

Clerk Ziesmer:

Supervisor Lewis:

Trustee Tim Miles:

Trustee Ken Jaworski:

Trustee Alana Horkey:

***OLD BUSINESS:***

- Rescission of the Prior Approval of the Pre-Development Agreement

***NEW BUSINESS:***

- Poverty Guidelines Resolution for 2026
- Moratorium Extension
- Schedule 2026 1<sup>st</sup> Budget Workshop Meeting
- Cancel December 23, 2025 Meeting

***PUBLIC COMMENT – LIMITED TO FOUR MINUTES***

***ANY OTHER ADDITIONAL BOARD COMMENTS:***

***MOTION TO PAY BILLS IN THE AMOUNT OF: \$35,899.78***

***MOTION TO ADJOURN MEETING:***

***NEXT MEETING: DECEMBER 23, 2025***

**DUNDEE TOWNSHIP  
NOVEMBER 25, 2025 REGULAR MEETING MINUTES**

A Regular Meeting of the Dundee Township Board was held Tuesday November 25, 2025. Clerk Ziesmer called the meeting to order at 7:00 p.m. All present recited The Pledge of Allegiance. Due to the absence of Supervisor Lewis, Clerk Ziesmer moved to appoint Treasurer Ost to chair the meeting. Trustee Horkey seconded. Motion carried.

Present were Trustees: Alana Horkey, Ken Jaworski, Tim Miles, Gary Lazette, Clerk Karla Ziesmer, and Treasurer Lisa Ost. Clerk Ziesmer did roll call. Supervisor Roger Lewis was excused.

- Treasurer Ost moved to revise the agenda to strike "on non-agenda items" from the public comment section so it reads "public comment limited to 4 minutes. Clerk Ziesmer seconded. Motion carried.
- Trustee Miles moved to approve the regular meeting minutes held on October 28, 2025, and waive the reading of such. Clerk Ziesmer seconded. Trustee Horkey abstained. Motion carried.

**CORRESPONDENCE:**

Two items of correspondence were presented:

1. Notice from the Village of Dundee Planning Commission informing the Township that they are preparing an update for the existing master land use plan.
2. Letter from State Representative Reggie Miller declaring her opposition to the proposed data center from Cloverleaf. Trustee Lazette read the letter aloud. The letter expressed strong opposition to the proposed data center, citing concerns about strain on local utilities, potential higher utility costs for residents while large facilities receive discounted rates, environmental and quality of life impacts including noise pollution, and the fact that data centers create very few permanent jobs while typically seeking tax abatements that reduce funding for schools and other essential services.

Clerk Ziesmer moved to approve these two items of correspondence. Trustee Lazette seconded. Motion carried.

**PUBLIC COMMENT:** Before opening public comment, the board addressed an issue from a recent meeting where an individual was denied his right to speak by citizens in attendance. Trustee Lazette read a response from the township attorney stating that per the Open Meetings Act, a person must be permitted to address a meeting of a public body under established rules, and no member of the public can interfere with another person's right to public comment. If such an incident occurs in the future, the meeting will be paused until the disruptive person leaves voluntarily or is removed by a sheriff's officer for breach of peace.

Several residents spoke during public comment, with the majority expressing concerns about the proposed Cloverleaf data center project:

**OFFICIAL REPORTS:**

**LIBRARY:** No report at this time.

**ASSESSING:** No report at this time

**BUILDING DEPARTMENT:** No report at this time.

**FIRE DEPARTMENT:** No report at this time

**TREASURER LISA HUNT:** Reported that winter tax bills have been submitted to the printer and residents can expect them the first week of December. She also noted that the deadline for board members to bring items for

**DUNDEE TOWNSHIP**  
**NOVEMBER 25, 2025 REGULAR MEETING MINUTES**

inclusion in a data center ordinance was moved to December 9th to allow more time to gather information. Regarding the master plan, she explained that it was not sent to local municipalities as required, so the process needs to be restarted, with notices sent on November 17th and a public hearing scheduled for January 21, 2025.

**TRUSTEE GARY LAZETTE:** Reported that the light above the front entrance to the library was burnt out, has been replaced under warranty, and a remote photocell was placed outside. He also noted the rear parking lot light at the Township is out and will be addressed. Additionally, he mentioned that the Code Red system is down due to a data breach, but they anticipate it will be back up soon.

**CLERK KARLA ZIESMER:** Reported that an election for the college was held on November 4th, and the township passed an audit. She also shared that Mike Evans from Cloverleaf wants to set up small group sessions (approximately 1.5 hours with a maximum of 10 people) on December 8th and 9th. Information is available on the township website and flyers. She also noted that an agenda packet link has been added to the township website.

**SUPERVISOR LEWIS:** Excused absence

**TRUSTEE TIM MILES:** Shared correspondence from Jerry and Lisa Smith expressing concerns about the data center proposal and requesting a one-year moratorium extension. He also proposed an alternative to a formal vote on the data center issue: sending a postcard to every residential address in Dundee Township with a voting option and QR code to a website, at an estimated cost of about \$4,000, which would be less expensive and quicker than a formal ballot.

**TRUSTEE KEN JAWORSKI:** Reported that Bill Root brush hogged around the perimeters and that the cemeteries are in good shape. He also commended efforts to increase transparency by making meeting packets available online.

**TRUSTEE ALANA HORKEY:** Expressed her thanks to Board members and their continued efforts.

**OLD BUSINESS:** None at this time.

**NEW BUSINESS:**

- The board discussed a request from the Monroe County Road Commission regarding a drainage issue on Kent Road. The township had previously approved a contract with the Monroe County Drain Commission to resolve the issue, which included two homeowners signing contracts to pay for driveway tiles. Although the project was completed, the tiles remain unpaid, and the Road Commission asked if the Township would cover the cost (\$1,239.14 total; \$619.57 per homeowner) and pursue collection from the homeowners. Trustee Jaworski moved to not pay for the driveway tiles. Trustee Miles seconded. Motion carried.
- A quote was presented from Neil Coats of Maumee Print and Graphics for antivirus/anti-malware security for all office computers, with a total startup cost of \$415 (\$265 for a 10-user license and \$150 for installation). After discussion where Trustee Miles suggested there were less expensive and equally effective options available, and Clerk Ziesmer expressed urgent need due to recent email security issues: Trustee Miles moved to install an alternative anti-virus/anti-malware protection at a cost limit of \$100, with a backup option to go through Neil Coates at \$415 if needed. Clerk Ziesmer seconded. Motion carried.
- A quote from Neil Coats for a speaker system for the boardroom was presented, with a total estimated cost of \$2,070, including installation and testing, a one-channel mixer, two Alto professional powered speakers with stands, seven pile desktop microphones, one wireless microphone system with a stand,

**DUNDEE TOWNSHIP  
NOVEMBER 25, 2025 REGULAR MEETING MINUTES**

and seven microphone cables. Trustee Horkey moved to approve the quote of \$2070.00. Trustee Lazette seconded. Trustee Miles noted that a separate quote for video streaming capabilities was still being prepared. Motion carried.

- Trustee Miles explained that the Watershed council's approval was needed to accept a \$5,000 grant from Amrize, to be given to the Bigelow Creek clean-up crew, who cleared the logjam. The grant funds will go to the River Raisin Watershed Council who will then forward them to the appropriate recipients. Trustee Miles and Clerk Ziesmer agreed to contact the grantor to avoid a \$200 credit card processing fee by setting up River Raisin Watershed as a vendor.

**Additional board comments:**

- Trustee Jaworski clarified that no board members own property in the area of the proposed data center and would not benefit financially. He also explained that the board cannot share their "game plan" regarding the data center situation as it would put them at a disadvantage.
- Trustee Lazette discussed concerns about power capacity for multiple data centers in Monroe County, noting that DTE's current and planned capacity seems insufficient to power all the proposed facilities. He suggested alternative locations for power plants, such as the old Ford plant in Monroe. He concluded by reminding everyone that the board members are residents of the community trying to collect facts before making decisions.
- Trustee Miles mentioned an upcoming virtual public meeting on December 3rd about DTE's ability to meet the demands of data centers. He also disclosed that he has a potential conflict of interest as he lives close to the proposed data center location on Ann Arbor Road, but stated he is still researching and has not made a decision.

Trustee Horkey moved to pay bills from November 6, 2025, in the amount of \$99,124.31. Trustee Miles seconded. Motion carried.

Trustee Lazette moved to pay bills from November 20, 2025, in the amount of \$196,361.36. Trustee Miles seconded. Motion carried.

Treasurer Ost motioned to adjourn the meeting at 8:06 p.m. Trustee Lazette seconded. Motion carried.

**The next meeting will be December 9, 2025, at 7:00PM.**

**Attested:**

Treasurer Ost  
Dundee Township Treasurer

**Respectfully Submitted,**

Karla Ziesmer  
Dundee Township Clerk

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# TREASURER'S REPORT

OCTOBER

2025





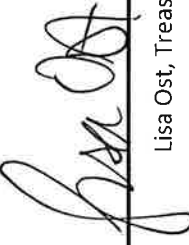
## Dundee Township Reconciliation Report:

	General Fund 101	2022 Fire 211	Leib Cemetary 151	Improvement Revolving 246	Perpetual Care 150	Roads 404	General Fund: Assigned Building funds in MI Class (for reference only)
30-Sep Beginning Treasurers Balance	\$3,571,423.66	\$901,421.29	\$8,768.06	\$57,438.68	\$23,800.65	\$2,027,162.59	\$1,089,196.73
ADD: Deposits/ Receipts	\$270,289.39					\$5.00	
Earned Interest	\$12,258.77	\$3,210.22	\$26.14	\$203.39	\$78.32	\$7,168.13	\$3,896.07
Total Cash on hand	\$3,841,713.05	\$904,631.51	\$8,794.20	\$57,642.07	\$23,878.97	\$2,034,335.72	\$1,093,092.80
LESS: Disbursements	(\$377,501.13)	(\$657.44)				(\$44,408.57)	
Ending Treasurers Balance	\$3,464,211.92	\$903,974.07	\$8,794.20	\$57,642.07	\$23,878.97	\$1,989,927.15	\$1,093,092.80
Outstanding Checks	\$91,156.03	\$	\$	\$	\$	\$	\$
Michigan Class Balance	\$3,387,319.75	\$900,342.25	\$7,333.23	\$57,062.76	\$21,970.73	\$1,989,684.56	\$1,093,092.80
Old National Balance:	\$168,048.20	\$3,631.82	\$1,460.97	\$579.31	\$1,908.24	\$242.59	\$0.00

Treasurer's Balance-total on deposit  
Interest Earned  
\$6,448,428.38  
\$22,944.97  
\$653,394.18

\*Total MIC interest earned to date

\*Includes interest on all accounts 12/2023- current statement

  
 Lisa Ost, Treasurer



Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/01/2025	UBT	31364	FITCH, JONATHON P.	5,221.00	4,599.71	0.00	Open
10/01/2025	UBT	31365	HUNT, LISA M	1,535.13	1,223.94	0.00	Open
10/01/2025	UBT	EFT410	IRS DEPT. OF TREASURY	2,126.59	2,126.59	0.00	Cleared
10/01/2025	UBT	31366	LEWIS, ROGER D	1,051.46	796.20	0.00	Open
10/01/2025	UBT	31367	NEVERS, LAURA A	676.50	595.99	0.00	Open
10/01/2025	UBT	31368	SIEVERT, PAULA J.	1,050.92	870.22	0.00	Open
10/01/2025	UBT	EFT411	STATE OF MICHIGAN	461.61	461.61	0.00	Cleared
10/01/2025	UBT	31369	ZIESMER, KARLA M	1,568.17	1,278.31	0.00	Open

Totals:

Total Physical Checks:

Total Check Stubs:

Number of Checks: 008

6

2

13,691.38

11,952.57

0.00



For Check Dates 10/14/2025 to 10/30/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/15/2025	UBT	31391	BRONSON III, ARTHUR A	80.00	70.48	0.00	Open
10/15/2025	UBT	31392	HORKEY, ALANA M	437.54	385.47	0.00	Open
10/15/2025	UBT	EFT412	IRS DEPT. OF TREASURY	3,918.88	3,918.88	0.00	Cleared
10/15/2025	UBT	31393	JAWORSKI, KENNETH	437.54	299.84	0.00	Open
10/15/2025	UBT	31394	KOLAR, DENNIS M	4,708.70	2,711.88	0.00	Open
10/15/2025	UBT	31395	LAZETTE, GARY J	1,041.69	691.88	0.00	Open
10/15/2025	UBT	31396	LEWIS, ROGER D	1,051.46	796.21	0.00	Open
10/15/2025	UBT	31397	MILES, TIMOTHY	437.54	385.47	0.00	Open
10/15/2025	UBT	31398	MORYLINSKI, DANIEL L.	943.00	830.77	0.00	Open
10/15/2025	UBT	31399	NEVERS, LAURA A	523.16	460.91	0.00	Open
10/15/2025	UBT	31400	OLSZEWSKI, DONALD	213.75	188.32	0.00	Open
10/15/2025	UBT	31401	OST, LISA M	1,585.13	1,262.99	0.00	Open
10/15/2025	UBT	31402	PLUMB, WILLIAM	50.00	46.18	0.00	Open
10/15/2025	UBT	31403	PROCTOR, EDWIN N	50.00	44.05	0.00	Open
10/15/2025	UBT	31404	RUETZ, NATHAN	275.90	243.06	0.00	Open
10/15/2025	UBT	31405	SEDLAR, DAVID	80.00	70.48	0.00	Open
10/15/2025	UBT	31406	SIEVERT, PAULA J.	1,091.34	901.76	0.00	Open
10/15/2025	UBT	EFT413	STATE OF MICHIGAN	1,102.93	1,102.93	0.00	Cleared
10/15/2025	UBT	31407	ZIESMER, KARLA M	1,568.17	1,278.33	0.00	Open

Totals:

Number of Checks: 019

19,596.73 15,689.89 0.00

Total Physical Checks:

17

Total Check Stubs:

2



Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank UBT GENERAL BANK ACCOUNT					
10/09/2025	UBT	31370	ACE	DUNDEE ACE HARDWARE	89.99
10/09/2025	UBT	31371	AMERTURF	AMERICAN TURF CARE	1,676.00
10/09/2025	UBT	31372	APPLIED	APPLIED INNOVATION	40.25
10/09/2025	UBT	31373	CITGO	WEX BANK	346.58
10/09/2025	UBT	31374	D&P CABLE	D&P CABLE	580.65
10/09/2025	UBT	31375	DTE	DTE ENERGY	1,713.70
10/09/2025	UBT	31376	FIRSTNET	FIRSTNET	191.15
10/09/2025	UBT	31377	GASNGO	LIGHTNING QUICK GAS N GO	236.65
10/09/2025	UBT	31378	GAZELLE	GAZELLE PUBLISHING COMPANY	80.00
10/09/2025	UBT	31379	JP'S	JP'S LAWN CARE & MORE LLC	2,250.00
10/09/2025	UBT	31380	MANNIK	MANNIK SMITH GROUP	937.50
10/09/2025	UBT	31381	MCRC	MONROE COUNTY ROAD COMMISSION	49,653.57
10/09/2025	UBT	31382	MGU	MICHIGAN GAS UTILITIES	62.06
10/09/2025	UBT	31383	MONFIN	MONROE COUNTY FINANCE DEPARTMENT	81.44
10/09/2025	UBT	31384	MPM	MUDGE PORPERTY MAINTENANCE LLC	150.00
10/09/2025	UBT	31385	PETRB	PETRANGELO BONDY & CROSSELY, P.C.	1,637.81
10/09/2025	UBT	31386	POINTANDPA	POINT AND PAY	50.00
10/09/2025	UBT	31387	RENIUS	RENIUS & RENIUS	7,166.66
10/09/2025	UBT	31388	RUETZ	PRESTON RUETZ	45.00
10/09/2025	UBT	31389	VC3	VC3 INC	604.00
10/09/2025	UBT	31390	VILLAGE	VILLAGE OF DUNDEE	573.62

UBT TOTALS:

Total of 21 Disbursements:

68,166.63





## GENERAL FUND - OCTOBER

NO.	RECEIPTS	FROM OR TO WHOM	PURPOSE	RECEIPTS	DISBURSE:	BALANCE
10/30/2025	13482	MAUREEN CULLEN	Balance Forward			\$3,571,423.66
	13483	LENORA SHANER	PB25-066	\$155.00		\$3,571,578.66
	13484	HERITAGE ANIMAL HOSP	FIRE SERVICES PYMT	\$50.00		\$3,571,628.66
	13485	STEVENS DISPOSAL	FIRE SERVICES PYMT	\$823.00		\$3,572,451.66
	13486	ELECTION SOURCE	FIRE SERVICES PYMT	\$335.00		\$3,572,786.66
	13487	ZACHARY LOWE	REFUND	\$1,759.00		\$3,574,545.66
	13488	HALT FIRE	ZBA APPLICATION	\$400.00		\$3,574,945.66
	13489	D&P COMM	REFUND PAID IN ERROR	\$191.15		\$3,575,136.81
	13490	ALLEN BURNS	FRANCHISE FEES	\$1,068.37		\$3,576,205.18
	13491	MARTIN CAMPBELL	2 GRAVES OAKGROVE	\$600.00		\$3,576,805.18
	13492	CASIDY BUMBERA	2 GRAVES MAPLEGROVE	\$600.00		\$3,577,405.18
	13493	LUCAS FRUCHEY	PB25-064	\$170.00		\$3,577,575.18
	13494	TYLER & LESLEY WEHNER	PB25-065	\$633.00		\$3,578,208.18
	13495	DUNDEE BAPTIST CHURCH	PB25-067	\$3,562.00		\$3,581,770.18
	13496	LYNN & BRENDA JOHNSON	PB25-068	\$796.00		\$3,582,566.18
	13497	JEFFERY WINTER	PB25-069	\$334.00		\$3,582,900.18
	13498	CHAD & BETH HILYARD	PB25-070	\$183.25		\$3,583,083.43
	13499	MARK ADRIAN	PB25-071	\$351.00		\$3,583,434.43
	13500	JEREMY & ALLISON CLARK	PE250023	\$50.00		\$3,583,484.43
	13501	STEPHANIE WHITE TRUST	PE250038	\$120.00		\$3,583,604.43
	13502	CHARLES & JUANITA RUEHS	PE250039	\$430.00		\$3,584,034.43
	13503	JOSEPH SCHMITT	PE250040	\$135.00		\$3,584,169.43
	13504	CHARLES & JUANITA RUEHS	PM250027	\$130.00		\$3,584,299.43
		FROM 2022 FIRE	PM250028	\$130.00		\$3,584,429.43
		FROM ROADS	FIRE INVOICES	\$657.44		\$3,585,086.87
		ONB	ROAD PROJECTS	\$44,403.57		\$3,629,490.44
		MIC	EARNED INTEREST	\$1.30		\$3,629,491.74
		MIC- BUILDING FUND	EARNED INTEREST	\$8,361.24		\$3,637,852.98
		ONB	EARNED INTEREST	\$3,896.07		\$3,641,749.05
			BANK CHG REVERSED IN NOV		\$36.00	\$3,641,713.05
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						\$3,641,713.05
10/9/2025						\$3,641,713.05
						\$3,641,713.05
10/15/2025						\$3,641,713.05
						\$3,641,713.05
10/30/2025						\$3,641,713.05
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10/1/2025						\$3,641,713.05
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10/9/2025						\$3,641,713.05
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10/15/2025						\$3,641,713.05
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10/30/2025						\$3,641,713.05
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10/1/2025						\$3,641,713.05
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10/30/2025						\$3,641,713.05
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10/1/2025						\$3,641,713.05
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10/9/2025						\$3,641,713.05
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10/15/2025						\$3,641,713.05
						\$3,641,713.05
10/30/2025						\$3,641,713.05
						\$3,641,713.05
10/1/2025						\$3,641,713.05
						\$3,641,713.05
10/9/2025						\$3,641,713.05
						\$3,641,713.05
10/15/2025						\$3,641,713.05
						\$3,641,713.0



USER: LISA

DB: Dundee

CHECK DATE FROM 10/15/2025 - 10/31/2025

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank UBT GENERAL BANK ACCOUNT					
10/23/2025	UBT	31408	ACE	DUNDEE ACE HARDWARE	19.98
10/23/2025	UBT	31409	APPLIED	APPLIED INNOVATION	499.66
10/23/2025	UBT	31410	AUXILIO	AUXILIO INC	940.31
10/23/2025	UBT	31411	BOUND TREE	BOUND TREE MEDICAL, LLC.	579.57
10/23/2025	UBT	31412	BS&A	BS&A SOFTWARE	5,480.00
10/23/2025	UBT	31413	DTE	DTE ENERGY	1,411.48
10/23/2025	UBT	31414	ELECTIONSO	ELECTION SOURCE	3,428.10
10/23/2025	UBT	31415	FIRSTNET	FIRSTNET	191.15
10/23/2025	UBT	31416	KREPS	SOUTHEASTERN FENCING, LLC	90.00
10/23/2025	UBT	31417	K2	K.ZIESMER	125.00
10/23/2025	UBT	31418	MGU	MICHIGAN GAS UTILITIES	41.44
10/23/2025	UBT	31419	OLD N BANK	ELAN FINANCIAL SERVICE	1,220.69
10/23/2025	UBT	31420	PSIEVERT	PAULA SIEVERT	21.00
10/23/2025	UBT	31421	RELIANT	RELIANT FIRE APPARATUS, INC.	66,226.62
10/23/2025	UBT	31422	STEVENS	STEVENS DISPOSAL	115.00

UBT TOTALS:

Total of 15 Disbursements:

80,390.00



## RE: Library Mural Contract & More Information

From: Laura Perry (lauraperry@allheartathletics.com)

To: dundeetownshipsupervisor@yahoo.com; mbudds@mohrbuddslaw.com

Cc: rrudzis@villageofdundee.net

Date: Wednesday, November 19, 2025 at 12:29 PM EST

Supervisor Lewis,

I wanted to let you know that after reviewing the proposal changes with the DDA Board, the DDA is unable to accommodate adhering any art to the Township building due to liability concerns associated with the structure. Because of this, we will be moving forward with another applicant for the project.

Thank you for all your effort and collaboration in trying to make this work. If a future project arises that does not involve a permanent fixture or attachment to a building, we will absolutely reach out.

As always, we appreciate everything you do and the partnership we share.

Thank you,

Laura M. Perry, MBA

Owner

Office: (734) 242 - 0774

Cell: (734) 558 - 5863

[LauraPerry@AllHeartAthletics.com](mailto:LauraPerry@AllHeartAthletics.com)

**ALL HEART**  
—ATHLETICS—



TRADITION BEGINS HERE.

**From:** Laura Perry

**Sent:** Monday, October 20, 2025 9:22 AM

**To:** 'Roger Lewis' <dundeetownshipsupervisor@yahoo.com>; Matthew Budds <mbudds@mohrbuddslaw.com>

**Subject:** RE: Library Mural Contract & More Information

Roger,



---

**Re: Final Report - MCLS Carleton & Dundee Branches Monroe County Environmental Fund Grant**

---

From Dan Rock <dan\_rock@monroemi.org>

Date Thu 11/13/2025 11:01 AM

To Jennifer Grudnoski <Jennifer.Grudnoski@monroe.lib.mi.us>

Cc David Ross <David.Ross@monroe.lib.mi.us>

Dear David and Jennifer,

Thank you for submitting the final report, financial documentation, and receipts for the "Enhancing Community Sustainability: Implementing Eco-Friendly Drinking Fountains with Bottle Fillers Across Library Branches" project. I appreciate the time and effort you took to compile all the required materials.

I have reviewed the submission, and the final grant installment is now being processed and will be released to the Monroe County Library System shortly.

I was particularly pleased to read the "human interest story" about how the new fountain at the Dundee Branch instantly became part of the young children's library routine. This highlights the project's direct positive impact on your patrons, especially the youth from whom we borrow this planet and its resources.

Thank you again for making this important project happen!

Best regards,  
Dan Rock

On Mon, Nov 10, 2025 at 9:33 AM Jennifer Grudnoski <[Jennifer.Grudnoski@monroe.lib.mi.us](mailto:Jennifer.Grudnoski@monroe.lib.mi.us)> wrote:

Good morning,

On behalf of the Monroe County Library System, I am pleased to submit the final report for our Monroe County Environmental Fund grant. Please find the completed report attached for your review.

We are grateful for the support provided through this grant, which allowed us to replace two nearly 40-year-old drinking fountains and reduce plastic bottle in our branches. If you have any questions or need any additional information, we would be happy to provide it.

Thank you again for this opportunity,

David Ross  
Carleton Area Supervisor  
Monroe County Library System  
[david.ross@monroe.lib.mi.us](mailto:david.ross@monroe.lib.mi.us)  
(734) 654-2180

Jennifer Grudnoski  
Dundee Area Supervisor  
Monroe County Library System  
[jennifer.grudnoski@monroe.lib.mi.us](mailto:jennifer.grudnoski@monroe.lib.mi.us)  
(734) 529-3310





## **I. Your Organization & Project Information**

- Date of Report: November 10, 2025
- Monroe County Library System (Carleton Branch Library & Dundee Branch Library)
- Enhancing Community Sustainability: Implementing Eco-Friendly Drinking Fountains with Bottle Fillers across Library Branches
- \$2,758.00
- David Ross/Carleton Area Supervisor and Jennifer Grudnoski/Dundee Area Supervisor
- David Ross Phone: 734-654-2180, Fax: 734-654-8767, email: david.ross@monroe.lib.mi.us
- Jennifer Grudnoski Phone: 734-529-3310, Fax: 734-529-7415, email: jennifer.grudnoski@monroe.lib.mi.us

## **II. Narrative**

### **A. Results**

- a. Original Goals of the Project
  - i. Promote Sustainability and Reduce Plastic Waste: By installing eco-friendly drinking fountains with bottle fillers, the project aims to significantly cut down the use of single-use plastic bottles, thereby reducing overall plastic waste and supporting environmental sustainability within the library system and the surrounding community.
  - ii. Enhance Community Access to Clean Water: The project will provide convenient and accessible water refilling stations at the library branches. This will improve access to clean drinking water for library patrons.
  - iii. Decrease Dependence on Bottled Water for Programming: By installing these fountains, the project aims to reduce the library branches' reliance on bottled water for events and programs. This reduction will contribute to lower waste generation and align with the libraries' green initiative goals.
- b. Variables Used to Evaluate Effectiveness
  - i. Using the bottle counter on the drinking fountain to see usage and bottles saved: The drinking fountains were installed on July 31, 2025 (Dundee) and August 4, 2025 (Carleton) and as of November 1, 2025 the Dundee Branch has saved 92 bottles and the Carleton Branch Library has saved 195 bottles. We have also reduced the number of plastic bottles of water distributed at programs because we're encouraging the use of the drinking fountains.
  - ii. Popularity of Informational Information: Displays were set-up at both branches during October 2025. Informational flyers from the Monroe County Recycling & Green Community Program as well as flyers from Elkay about the environmental benefits of water refilling stations were counted at the start of the display and 16 flyers were taken by patrons by the end of the month.
- c. The project went as planned. Installation went relatively smoothly and patrons have responded positively to having bottle fillers now available at both branches.
- d. Describe any unanticipated benefits or challenges encountered with this project: Michigan electrical code requires a grounded outlet for electricity near water. The Dundee Branch did not currently have this in place, so Dundee Township had the previous outlet lowered and grounded in order to install the new fountain. Thankfully, one of the Township board members is an electrician and did the work gratis.
- e. We collaborated by MCLS ordering the drinking fountains and Thompson Plumbing and Heating installing them. The installation of the drinking fountain at the Dundee Branch was paid for by both MCLS and Dundee Township. Dundee Township also provided some needed electrical work and paint work, both before and after the installation of the fountain. The installation of the Carleton Branch fountain was funded by the Friends of the Carleton Branch Library.

## **B. Lessons Learned**

- a. What are the most important outcomes and “lessons learned” from this project?
  - i. At the Dundee Branch, a lesson learned from this project was to check that the previous outlets were grounded. We also learned that displays closer to the library staff received more attention than those placed elsewhere in the branch.
  - ii. At the Carleton Branch, we learned that our patrons really appreciated having a new working drinking fountain.
- b. What recommendations would you make to others working in this area on similar projects?
  - i. If the fountain is being installed in an older building, definitely check the outlet that will be used and make sure it is grounded and safe for use with the new fountain. Also, make sure that the new fountain will fit in the area of the old fountain.
- c. If you were to do this project again, what would you do differently and why?
  - i. At the Dundee Branch, we would have checked the outlet first, rather than assuming the original outlet would be safe with the new fountain.
  - ii. At the Carleton Branch, we were very lucky that the installation process went very smoothly so we really had nothing we would do differently.
- d. Any other lessons/guidance you would like to share?
  - i. Having a good working relationship with our township was very helpful at Carleton to get the okay to apply and have the installation done since they own and maintain the building. We kept them informed at each stage of the process, which they appreciated.

## **C. Future Plans**

Over the next three years, we would like to see an increase in usage of the drinking fountains and a decrease in the amount of bottled water that we provide at programs.

## **D. Public Relations**

- a. Provide a “human interest story” that helps explain the success of the project.
  - i. At the Dundee Branch, our 38 year-old fountain actually stopped working in March 2025, while we were applying for this grant. Prior to our fountain’s breakdown, we had no idea how many small children used our drinking fountain. However, while it was broken, it was common to hear an adult gently telling a child that there was a sign on the fountain stating that it wasn’t working right now. All of us working at the branch began to realize how it was a part of many children’s library routine to enter the branch, get a stool, push the button, and get a drink before looking at the books or playing with the toys. It was a glorious day when this new fountain was installed at the end of July and we heard children excitedly pushing the button and getting a drink and letting their grown-ups know that the water was cold and tasted good. A drinking fountain seems like such a simple thing, but it really made a difference to our patrons, even the little ones, to have it up and working again.
  - ii. The Carleton Branch Library’s drinking fountain was also not working well; it was a 31-year-old fountain with only one of the side buttons really working, and it was not working that well. We were in the process of asking the township about getting a new one when the grant opportunity came to our attention. We also have a lot of children using the fountain as it is closer to the children’s area at our branch and they love the fact that it works well and tastes good. We have a regular patron who walks her dogs who would stop in to fill her water bottle. It has made it so much easier to fill water bottles with fresh, clean filtered water.
- b. Attach any printed material relating to the funded project: press, news items, brochures, pictures, letters of support, etc.
  - i. Please see the attached.
- c. Include a list of names and addresses of all volunteers associated with the project:

- i. Dundee Branch: Gary Lazette, 13013 Dixon Road, Dundee MI 48131 (Dundee Township trustee who provided the needed electrical work at no cost.)

### **III. Financials**

- A. Provide an updated budget using the budget format for the original application. Provide a narrative on any variances from the original projected budget.
  - a. Attached. No variances.
- B. Provide copies of receipts documenting expenses how the grant dollars were spent.
  - a. Attached.



## MONROE COUNTY ENVIRONMENTAL FUND

### Budget Information

### GRANT PROPOSAL BUDGET INFORMATION

**Project Name: Enhancing Community Sustainability: Implementing Eco-Friendly Drinking Fountains with Bottle Fillers Across Library Branches**

**Applicant's Name: David Ross and Jennifer Grudnoski**

**Date submitted** Final Budget: 11/10/2025

#### General Information

- Budget Worksheet must be completed in full
- Round off to the nearest dollar
- Make sure your totals are figured correctly
- The Grand Total of Funds Requested + Grand Total Local Match = Project Total. These values should correspond with the amounts stated in your application.
- Local Match is a financial commitment or commitment of in-kind services made by the grant recipient and other local agencies to help implement the project. At least 30% local match is required for funding. This is match of the total funding, not a line-by-line match for each activity. Staff and volunteer time can contribute to the local match. You cannot use grant dollars to pay for staff or volunteer time.
- Whatever match you include in your application will become part of your contractual obligation if your project is selected for funding. Be sure your match commitment is realistic.
- Add the totals for each category and place in the subtotal lines. Add the subtotals and place in the Grant Total Line.

Column A	Column B	Column C	Column D
BUDGET CATEGORIES	GRANT FUNDS	LOCAL MATCH	CATEGORY TOTAL
Staff/Volunteers: (# hours x rate of pay) Please list each person, volunteers are figured at \$10 per hour. Use additional sheet if necessary)			
Subtotal:	0	0	0
<b>3. CONTRACTUAL SERVICES:</b>			
Thompson Plumbing, Heating, and AC – installation estimate for Carleton Branch Library		1,200.00	
Thompson Plumbing, Heating, and AC – installation estimate for Dundee Branch Library		1,500.00	
Subtotal:		2,700.00	

Column A	Column B	Column C	Column D
BUDGET CATEGORIES	GRANT FUNDS	LOCAL MATCH	CATEGORY TOTAL
<b>4. PROJECT SUPPLIES AND EQUIPMENT:</b>			
4a. Project Equipment (itemize):			
Elkay LZS8WSLK ezH2O Bottle Filling Station, Refrigerated, Filtered, Light Gray (Carleton Branch)	1,379.00		
Elkay LZS8WSLK ezH2O Bottle Filling Station, Refrigerated, Filtered, Light Gray (Dundee Branch)	1,379.00		
4b. Project Supplies and Materials (itemize):			
Subtotal:	2,758.00		
<b>5. TRAVEL:</b>			
Mileage x mileage rate (\$0.58/mile):			
Meals:			
Other (itemize):			
Subtotal:			
<b>8. GRAND TOTAL (add all Subtotal lines):</b>	<b>2,758.00</b>	<b>2,700.00</b>	<b>5,458.00</b>

Grand Total Grant Funds Requested + Grand Total Local Match = Project Total

**SOURCES OF MATCH:**

Friends of the Carleton Branch Library for installation @ Carleton Branch \$1,200.00  
Dundee Township for installation @ Dundee Branch \$750.00  
Monroe County Library System for installation @ Dundee Branch \$750.00

**DOLLAR VALUE COMMITTED:**

**TOTAL Match Percentage: 98%**





Final Details for Order #113-1205045-7545017

Order Placed: June 5, 2025  
Amazon.com order number: 113-1205045-7545017  
Order Total: **\$2,757.98**

Shipped on June 8, 2025	
<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Elkey LZS8WSLK Filtered Refrigerated, Single, Light Gray</i>	<b>\$1,378.99</b>
Sold by: Amazon ( <a href="#">seller profile</a> )	
Business Price	
Condition: New	
<b>Shipping Address:</b>	Item(s) Subtotal: \$1,378.99
Monroe County Library System-Nancy Bellaire	Shipping & Handling: \$0.00
840 S ROESSLER ST	
MONROE, MI 48161-1557	Total before tax: \$1,378.99
United States	Sales Tax: \$0.00
<b>Shipping Speed:</b>	
Scheduled Delivery	<b>Total for This Shipment: \$1,378.99</b>

Shipped on June 8, 2025	
<b>Items Ordered</b>	<b>Price</b>
1 of: <i>Elkey LZS8WSLK Filtered Refrigerated, Single, Light Gray</i>	<b>\$1,378.99</b>
Sold by: Amazon ( <a href="#">seller profile</a> )	
Business Price	
Condition: New	
<b>Shipping Address:</b>	Item(s) Subtotal: \$1,378.99
Monroe County Library System-Nancy Bellaire	Shipping & Handling: \$0.00
840 S ROESSLER ST	
MONROE, MI 48161-1557	Total before tax: \$1,378.99
United States	Sales Tax: \$0.00
<b>Shipping Speed:</b>	
Scheduled Delivery	<b>Total for This Shipment: \$1,378.99</b>

Payment Information	
<b>Payment Method:</b>	Item(s) Subtotal: \$2,757.98
Visa   Last digits: 7094	Shipping & Handling: \$0.00
Reference number: 623	
<b>Billing address</b>	Total before tax: \$2,757.98
Monroe County Library System-Nancy Bellaire	Estimated Tax: \$0.00
840 S ROESSLER ST	
MONROE, MI 48161-1557	

United States

Grand Total: \$2,757.98

Credit Card transactions

Visa ending in 7094: June 8, 2025: \$2,757.98

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2020, Amazon.com, Inc.

170 Petersburg Road  
Petersburg, MI 49270

Date	Invoice #
8/5/2025	79254

Bill To
CARLETON LIBRARY 1444 KENT ST CARLETON, MI 48117

Terms	Due Date
Due on receipt	8/5/2025

Quantity	Description	Amount
1	JOB #7403 REPLACEMENT OF DRINKING FOUNTAIN FOR \$1200.00	1,200.00
	Mailed 8/8/25 Check # 216	

Credit Card fee of 3% will apply for any transaction over \$500

<b>Total</b>	\$1,200.00
<b>Balance Due</b>	\$1,200.00

Phone #	Fax #	E-mail	Web Site
734-279-1244	734-279-1203	thompson@cass.net	thompsonplumbingandheating.com



Thompson Plumbing & Heating, Inc.

170 Petersburg Road  
Petersburg, MI 49270

# Invoice

Date	Invoice #
7/31/2025	23738

Bill To
DUNDEE LIBRARY 144 E. MAIN ST DUNDEE, MI 48131

Terms	Due Date
	7/31/2025

Quantity	Description	Amount
1	JOB #7402 REPLACEMENT OF DRINKING FOUNTAIN AS BID FOR \$1500.00 MONROE COUNTY LIBRARY SYSTEM \$750.00 DUNDEE TOWNSHIP \$750.00	1,500.00

We Thank you for Your Business!!!

Credit Card fee of 3% will apply for any transaction over \$500

**Total** \$1,500.00

**Balance Due** \$1,500.00

Phone #	Fax #	E-mail	Web Site
734-279-1244	734-279-1203	thompson@cass.net	thompsonplumbingandheating.com



CARLETON BRANCH LIBRARY

# ADULT SUMMER READING

## Upcycle Series

Join the Carleton Branch Library for an Upcycling Art Series! We will be using items that would otherwise be thrown away to spark your creativity.

- Week One: July 7, 2025  
Plastic Garden Toadstool
- Week Two: July 14, 2025  
Painted Swirl Globes
- Week Three: July 21, 2025  
Talenti & Plastic Container Crafts

ALL EVENTS @5:00pm to 7:30pm

Register Online! [bit.ly/upcyclecr](https://bit.ly/upcyclecr)

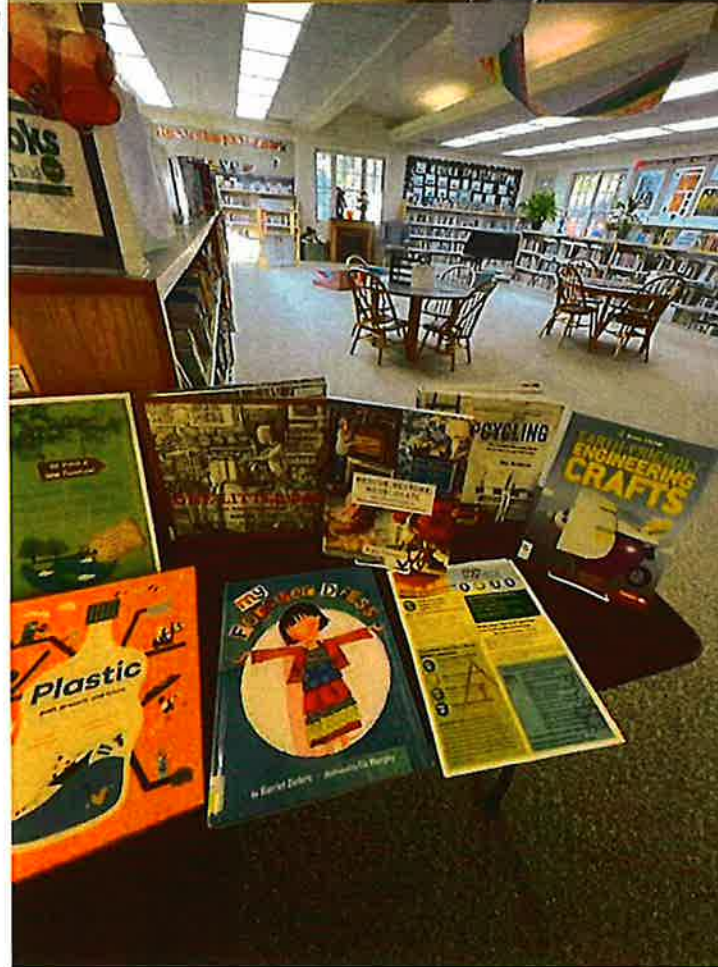
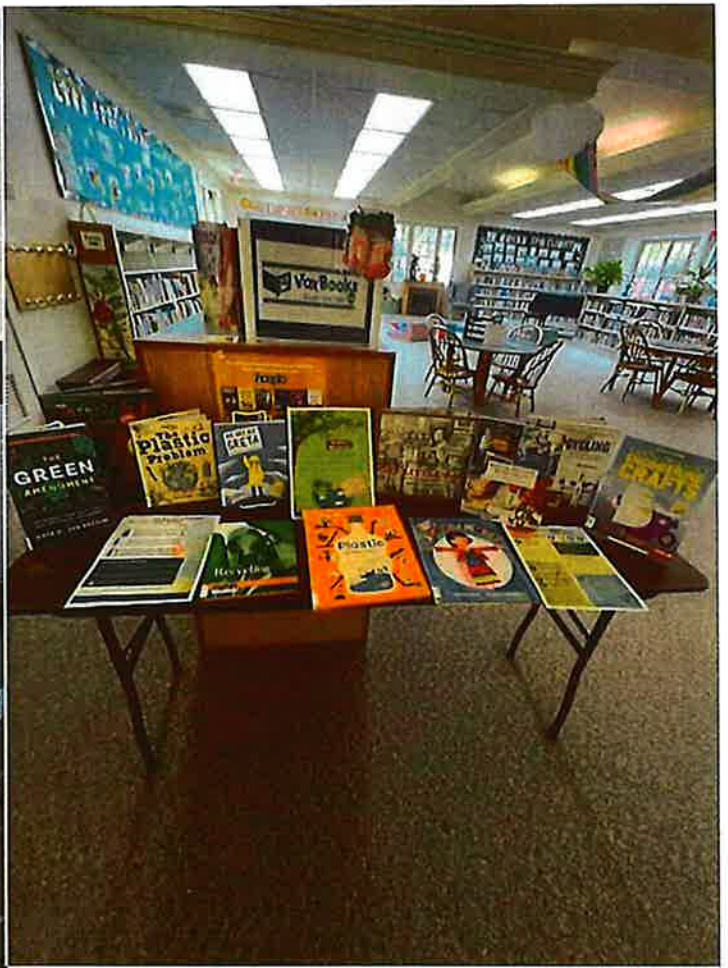
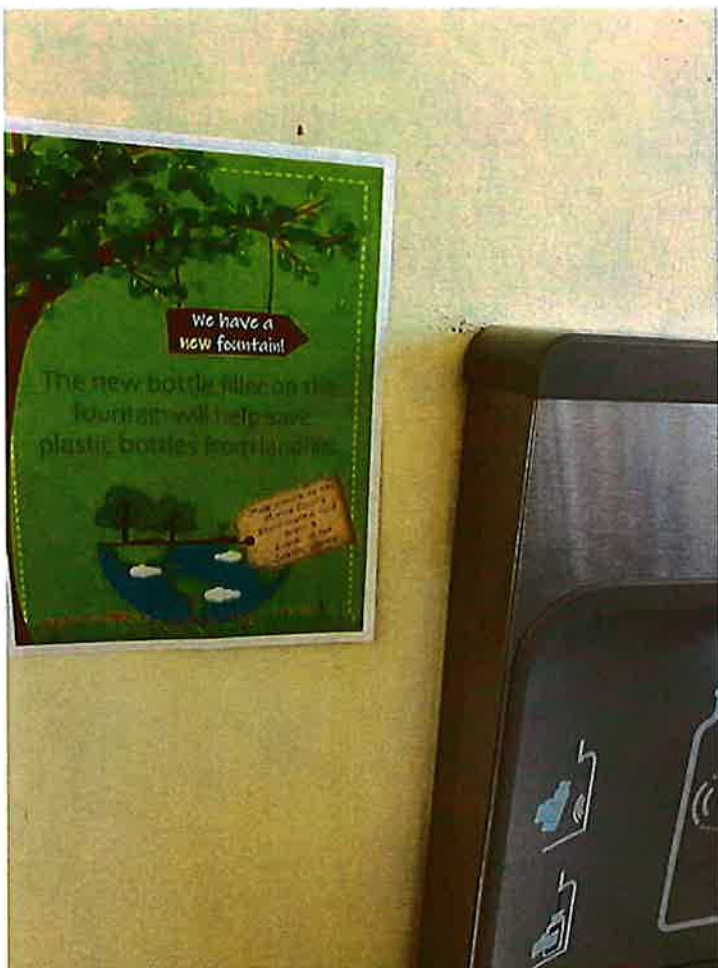
myjacks.com

QR CODE

CARLETON BRANCH LIBRARY 1444 Kent, Carleton MI (734) 654-2180















We have a  
new fountain!

The new bottle filler on the  
fountain will help save  
plastic bottles from landfills.



Made possible by the  
Monroe County  
Environmental Fund  
Grant &  
Dundee Township.



## Recycling Events Calendar

2

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2

5

**April  
12**

### Earth Day Expo – Healthy Planet, Healthy You

**MCCC – Gerald Welch Health Education Building  
11 a.m. – 2 p.m.**

Please join in this community gathering to celebrate a healthy planet and a healthy you! This free and family-friendly event has fun activities, prize drawings, live entertainment, food trucks, and exhibitors focused on living sustainably. Also featured at the event will be environmental education efforts underway in our schools, including the Michigan Green Schools Program and the Climate Literacy Project.

### Household Hazardous Waste (HHW) Collections

**May  
13**

**Monroe Charter Township Hall**  
4925 E Dunbar Rd., Monroe  
4:00 p.m. – 7:00 p.m.

**Aug  
9**

**Monroe Charter Township Hall**  
9:00 a.m. – 12:00 p.m.

**June  
10**

**Bedford – Indian Creek Park**  
8486 Douglas Rd., Lambertville  
4:00 p.m. – 7:00 p.m.

**Sept  
13**

**Bedford – Indian Creek Park**  
9:00 a.m. – 12:00 p.m.

**Accepted items:** pesticides, fertilizers, automotive fluids, cleaning products, oil-based paints, flammable items, batteries, mercury-containing items, and fluorescent bulbs. No business waste, empty containers, appliances, ammunition, garbage, debris, or radioactive materials are accepted. Water-based paint should be dried up and thrown away at home.

### Secure Document Shredding

#### Monroe Township Hall

4925 E Dunbar Rd., Monroe

• **Saturday, August 9, 9:00 a.m. – 12:00 p.m.**

#### Bedford – Indian Creek Park

8486 Douglas Rd., Temperance

• **Tuesday, June 10, 4:00 p.m. – 7:00 p.m.**

*\*100-pound limit per vehicle.*

### Medication Take Back and Free/ Low-Cost Health Screenings

**All events are 8 a.m. – 12 p.m.**

- **May 8** – Our Lady of Mount Carmel Catholic Church
- **May 22** – Dundee Assembly of God Church
- **Oct. 23** – Knights of Columbus Hall
- **Nov. 6** – Carleton United Methodist Church

Offered In partnership with United Way of Monroe/ Lenawee Counties. Visit <http://www.unitedwaymlc.org/> for health services provided.

Year-round medication disposal is available at the following Red Med Box Locations during regular business hours:



- City of Monroe Police Department  
100 E. Second St, Monroe
- Monroe Post of the Michigan State Police  
300 Jones Ave, Monroe
- Monroe County Sheriff's Office  
Bedford Substation  
8100 Jackman Rd., Temperance
- Erie Township Police Department  
2065 Erie Rd., Erie, MI
- Village of Dundee Police Department  
350 W. Monroe St, Dundee
- Village of Carleton Police Department  
1143 Monroe St, Carleton

NO sharps, liquids, or medical waste accepted.

Offered in partnership with the  
Monroe County Substance Abuse Coalition.



2 0 2 5

# Recycling Events Calendar

**Recycling & Green Community Program**  
**Monroe County Health Department**  
 2353 South Custer Road  
 Monroe, MI 48161

PRST STD  
 U.S. POSTAGE  
**PAID**  
 ROYAL OAK, MI  
 PERMIT NO. 95

\*\*\*\*\*ECRWSEDDM\*\*\*\*

Residential Customer



## RecycleNOW Drop-off

Weekly single-stream recycling.  
 Visit [greenmonroecounty.com](http://greenmonroecounty.com) for details.



## Electronics Recycling

Computers, monitors, CPUs, printers, keyboards, peripherals, laptops, and televisions are accepted at the Habitat for Humanity ReStore **Tues. – Sat., 10 a.m. – 5 p.m. 840 LaPlaisance Rd. (734) 243-1108**

## Tire Recycling Collections



**Monroe County Drain Commission Office**  
 1005 South Raisinville Rd., Monroe

All events are **9 a.m. – 12 p.m.**

\*10 tire limit per household  
 Passenger vehicle tires only – no business waste.



**Did you know?** The Monroe County Health Department provides public health services to all Monroe County residents. These include child and adult immunizations, the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), confidential STI and HIV testing, Medicaid application assistance, support for families of children with special needs, personal health services, hearing and vision screenings for children, and much more!

For more information, call 734-240-7800 or visit [www.healthymonroecounty.com](http://www.healthymonroecounty.com). Some services may require fees or qualifying eligibility.

All events are for Monroe County residents only and are **FREE**.  
 No business waste accepted at any events.

**Questions? Contact: Dan Rock**  
 Recycling and Green Community Program  
 734-240-7909

[www.greenmonroecounty.com](http://www.greenmonroecounty.com)

“Like” the Monroe County Health Department on Facebook







# The Benefits of Reusable Water Bottles

How they help the environment

Did you know ...



**Investing in a reusable water bottle helps the environment in all the ways plastic bottles harm it.**



**When one person switches to a reusable water bottle, 217 plastic water bottles are saved from going to landfills.**

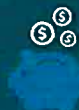


**One stainless steel water bottle is equal to 50 plastic bottles in manufacturing energy consumption.**

## The Impact of Reusable Water Bottles



**EVERY 60 SECONDS, AN INCREDIBLE 1 MILLION SINGLE-USE PLASTIC BOTTLES** are bought around the world. What's even more shocking is that this number is expected to jump 20% by the year 2021.



**ON AVERAGE, EVERY PERSON IN THE U.S. WILL GO THROUGH 13 WATER BOTTLES A MONTH** which is almost \$30 a month spent just on buying water bottles. By investing in a high-quality reusable water bottle you could save almost \$360 a year.



**A REUSABLE WATER BOTTLE CAN REMIND YOU TO STAY HYDRATED** when it's with you at all times. Whether it's sitting on your work desk or with you at the gym, look at it as a gauge for how much water you've had and need.

Did you know ... **Elkay has products that fill reusable water bottles** and can be installed in different spaces.

### Sources:

3 Benefits of Using A Reusable Water Bottle | <https://www.sundried.com/blog/news/benefits-of-using-a-reusable-water-bottle>

The Environmental Advantages of Reusable Water Bottles | <https://biofriendlyplanet.com/green-alternatives/reusables/the-environmental-advantages-of-reusable-water-bottles/>

How Reusable Water Bottles Impact the Environment and Your Health | <http://www.qualitylogoproducts.com/promo-university/are-water-bottles-bad-for-the-environment.htm>



\$3,464,211.92

OCTOBER 2025 Reconciliation

Payroll #1	\$	11,952.57	
Payroll #2		\$16,991.93	
	\$	28,944.50	
Total Payroll			
A/P #1	\$	68,166.63	
A/P #2	\$	80,390.00	
	\$	148,556.63	
Total Accounts Payable			
GRAND TOTAL - Payables			
	\$	177,501.13	
Receipts		\$70,325.39	
Transfers		\$36.00	
Net Receipts	\$	70,289.39	
Balance Forward from SEPTEMBER			
Total	\$	3,571,423.66	
Balance OCTOBER 2025	\$	3,641,713.05	
	\$	3,464,211.92	

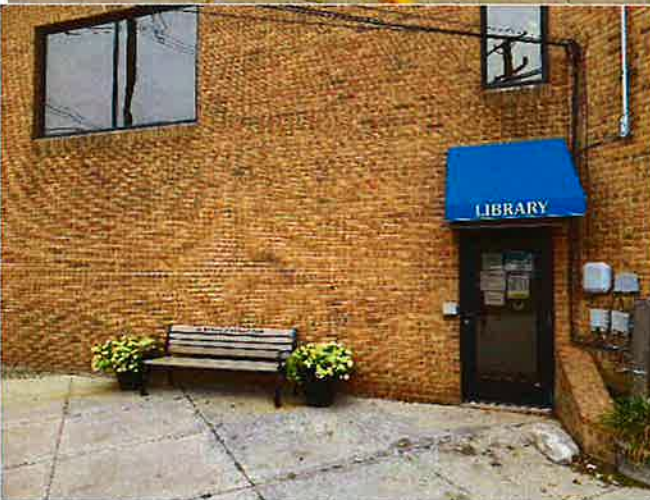


December 9, 2025

Dundee Township Board Members:

I will be unable to attend the board meeting scheduled for Tuesday, December 9, as it is my husband's work holiday party that evening. I apologize that I have been unable to attend the first Township meeting of each month regularly. I am currently caretaking for my father in Flint 2 - 3 days a week. I am hoping that my schedule settles down in the new year, and that I am able to attend the January 13 meeting. However, I still wanted to take this opportunity to share some of the highlights at the Dundee Branch Library from the past year or so.

In the fall of 2024, the Friends of the Dundee Branch Library funded new, bright awnings above our upper and lower level patron entrances.





Our little library garden continues to produce veggies and herbs we share with our community.



We made some Frankentoys!



The Dundee Volunteer Fire Department visited our weekly, year-round play group.





We learned about charcuterie.



We learned about science, changing matter, and ice cream.



We started a monthly adult board gaming group, the Library Games Guild.





We made messy and fabulous art!



We hosted Beverly Meyer, the Music Lady, for a concert.



The Friends of the Dundee Branch Library funded new blinds for our lower level.





We had a huge crowd for Summer Reading Kick-off! Everyone left with a book and a challenge to read this summer.



We splashed and played on our lower level patio!





We celebrated the end of Summer Reading with free lemon shake-ups for all!



With funds from the Monroe County Environmental Grant, Monroe County Library System, and Dundee Township, we were able to replace our 38 year-old drinking fountain.





We visited schools and pre-schools.



We created holiday crafts.



I could go on and on, and it was hard to choose just a few highlights. Engaging programs for all ages continue to thrive here in Dundee. With the board's ongoing support of our building and staff, it's wonderful to see families, children, teens, and adults connecting with the library in so many meaningful ways.

Some of our children's programs are also made possible through a generous donation to the Friends of the Dundee Branch Library by Don Roof, a former resident of Dundee with fond memories of the library. His support helps us encourage more kids and families to read, learn, and spend time together at the library.

Take care, and thank you all for your continued support of your local library,

Handwritten signature of Jennifer Grudnoski.

Jennifer Grudnoski  
MCLS Area Supervisor – Dundee, Maybee, & Petersburg



**Poverty Guidelines Resolution for Dundee Township for the 2026 Assessment Year**  
**Resolution# \_\_\_\_\_**

**WHEREAS**, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

**WHEREAS**, the principal residence of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390 of 1994 and Public Act 253 of 2020 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994 and PA 253 of 2020, Dundee Township, Monroe County adopts the following guidelines for the board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principle residence the property for which an exemption is requested.
- 2) File a claim with the board of review, accompanied by **federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year. If an applicant or other person residing in the home is not required by law to file federal and/or state income tax forms, the attached affidavit must be completed and submitted with the application, (Form #4988).**
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) As required by PA 390 of 1994 AND PA 253 of 2020, all guidelines for poverty exemptions as established by the governing body of the local assessing unit SHALL also include an asset level test. The applicant's assets may not exceed \$50,000. The following assets shall not be considered when applying an asset test to determine qualification for tax exemption;
  - i. The value of the applicant's primary residence subject to the exemption.
  - ii. The value of all personal property, such as furniture and clothing.
- 6) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget. **See Exhibit A**
- 7) The application for an exemption shall be filed after January 1, 2026 but before the day prior to the last day of board of review.

8) If a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows (See Exhibit A):

- For applicants at or below the 2026 Federal Poverty Guidelines, 100% relieve shall be granted.
- For applicants between 100% and 115% of the 2026 Federal Poverty Guidelines, 75% relief shall be granted.
- For applicants between 115% and 130% of the 2026 Federal Poverty Guidelines, 50% relief shall be granted.
- For applicants between 130% and 145% of the 2026 Federal Poverty Guidelines, 25% relief shall be granted.
- For applicants above 145% of the 2026 Federal Poverty Guidelines, 0% relief shall be granted.

Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that any or all applicants be physically present to respond, under oath, to answer any questions the Board may have.

The following are the federal poverty income standards which the United States Office of Management and Budget recommends that federal departments and agencies use. The standards are actually compiled and published by the Bureau of the Census which refers to them as "poverty thresholds."

#### **EXHIBIT A**

**FEDERAL POVERTY INCOME STANDARDS FOR 2026 ASSESSMENTS** The following are the federal poverty income standards as of December 31, 2025 for use in setting poverty exemption guidelines for 2026 assessments.

Size of Family Unit	2026 Poverty Guidelines 100% Relief	2026 Poverty Guidelines 75% Relief Greater than 100% but equal to or less than 115% of Federal Guidelines	2026 Poverty Guidelines 50% Relief Greater than 115% but equal to or less than 130% of Federal Guidelines	2025 Poverty Guidelines 25% Relief Greater than 130% but equal to or less than 145% of Federal Guidelines
1	\$15,650	\$17,998	\$20,345	\$22,693
2	\$21,150	\$24,323	\$27,495	\$30,668
3	\$26,650	\$30,648	\$34,645	\$38,643
4	\$32,150	\$36,973	\$41,795	\$46,618
5	\$37,650	\$43,298	\$48,945	\$54,593
6	\$43,150	\$49,623	\$56,095	\$62,568
7	\$48,650	\$55,948	\$63,245	\$70,543
8	\$54,150	\$62,273	\$70,395	\$78,518

For Each Additional Person	\$5,500	\$6,325	\$7,150	\$7,975
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**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Board Member \_\_\_\_\_ and

supported by Board Member \_\_\_\_\_.

Upon roll call vote, the following voted "Aye:"

"Nay:"

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Clerk

I, Karla Ziesmer, the duly elected and acting Clerk of Dundee Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on \_\_\_\_\_, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

\_\_\_\_\_  
Clerk



**Poverty Guidelines Resolution for Dundee Township for the 2026 Assessment Year**  
**Resolution# \_\_\_\_\_**

**WHEREAS**, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

**WHEREAS**, the principal residence of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390 of 1994 and Public Act 253 of 2020 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994 and PA 253 of 2020, Dundee Township, Monroe County adopts the following guidelines for the board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principle residence the property for which an exemption is requested.
- 2) File a claim with the board of review, accompanied by **federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year. If an applicant or other person residing in the home is not required by law to file federal and/or state income tax forms, the attached affidavit must be completed and submitted with the application, (Form #4988).**
- 3) Produce a valid drivers' license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 5) As required by PA 390 of 1994 AND PA 253 of 2020, all guidelines for poverty exemptions as established by the governing body of the local assessing unit SHALL also include an asset level test. The applicant's assets may not exceed \$50,000. The following assets shall not be considered when applying an asset test to determine qualification for tax exemption;
  - i. The value of the applicant's primary residence subject to the exemption.
  - ii. The value of all personal property, such as furniture and clothing.
- 6) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget. **See Exhibit A**
- 7) The application for an exemption shall be filed after January 1, 2026 but before the day prior to the last day of board of review.



8) If a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows (See Exhibit A):

- For applicants at or below the 2026 Federal Poverty Guidelines, 100% relief shall be granted.
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The following are the federal poverty income standards which the United States Office of Management and Budget recommends that federal departments and agencies use. The standards are actually compiled and published by the Bureau of the Census which refers to them as "poverty thresholds."

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4	\$32,150	\$36,973	\$41,795	\$46,618
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6	\$43,150	\$49,623	\$56,095	\$62,568
7	\$48,650	\$55,948	\$63,245	\$70,543
8	\$54,150	\$62,273	\$70,395	\$78,518



For Each Additional Person	\$5,500	\$6,325	\$7,150	\$7,975
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**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Board Member \_\_\_\_\_ and

supported by Board Member \_\_\_\_\_.

Upon roll call vote, the following voted "Aye:"

"Nay:"

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Clerk

I, Karla Ziesmer, the duly elected and acting Clerk of Dundee Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on \_\_\_\_\_, at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

\_\_\_\_\_  
Clerk



From Oct 14

**DUNDEE TOWNSHIP RESOLUTION  
EXTENDING MORATORIUM  
ON DATA CENTER  
APPLICATIONS AND USES  
Adopted December \_\_\_\_, 2025**

WHEREAS, owners of large acreage parcels throughout Dundee Township in Monroe County have reportedly been contacted as to the purchase of lands or sold lands for the creation of a large scale data center project in Dundee Township and potentially in adjoining communities; and

WHEREAS, a developer of data center projects has approached Dundee Township and adjoining communities including Milan Township and the Village of Dundee to explore the possibility of developing a data center project within the Township and adjoining communities; and

WHEREAS, a developer of such data center projects previously presented a pre-development agreement to Dundee Township, Milan Township and the Village of Dundee for consideration; and

WHEREAS, this has resulted in a great many inquiries, questions, comments and serious concerns being expressed to members of the Dundee Township Board and Dundee Township Planning Commission as well as the governing bodies of adjoining communities; and

WHEREAS, the Dundee Township Zoning Ordinance does not specifically define or provide for data centers as a use in the Township and as such does not designate permissible zoning districts for such use, or provide for regulation of or set forth any development standards specific to the very specialized data center uses; and

WHEREAS, Dundee Township remains concerned that as the current zoning ordinance does not address data center uses and developments of the magnitude being proposed throughout the Township of Dundee Township and Monroe County or at all for that matter; and

WHEREAS, the Dundee Township Board previously deemed it necessary, appropriate and reasonable and in the best interest of the health, safety and welfare of its residents, to request that the Dundee Township Planning Commission consider and recommend proper zoning and development standards as it relates to data center uses and developments to:

1. Consider the impact and location of data center uses and developments on the community as it relates to the Township's comprehensive master plan and land use compatibility.
2. Address where data center uses might be permitted in the Township either by right or by special approval.

3. Investigate and consider environmental and potential adverse effects and impacts of data center uses such as impervious surface expansion, groundwater impacts, visual impacts, light, glare, noise, vibration, thermal pollution, water quality, traffic and construction management as well as impacts on utility infrastructure.
4. Develop standards to mitigate environmental impacts of such use and development.
5. Develop standards to mitigate adverse and negative impacts on adjacent property owners and residents with measures including but not limited to setbacks, site size restrictions, natural and man-made buffers, site security, design and architectural standards for facilities, sustainability and more.
4. Develop standards to mitigate other impacts on the Township as a whole and to provide requirements for facility re-use and decommissioning; and

WHEREAS, on \_\_\_\_\_, 2025, the Dundee Township Board adopted a Resolution Establishing a Moratorium on applications for data center developments and a temporary ban on such uses within the Township for a period of 90 days, which expiration is quickly approaching; and

WHEREAS, as a part of the Resolution establishing the moratorium, the Township Board requested that the Township Planning Commission review and recommend to the Township Board amendments to the Township Zoning Ordinance which it determines to be prudent and necessary in order to best protect the health, safety, and general welfare of the residents and property owners of the Township; and

WHEREAS, the moratorium previously enacted by the Board did not provide sufficient time for investigation, research and completion of the processes required by the Michigan Zoning Enabling Act to occur; and

WHEREAS, the Dundee Township Board deems it necessary to extend the previously established moratorium on the development of data center uses and projects for a period of an additional 120 days from the date of the expiration of the currently existing moratorium, in order to permit the planning process to continue and to allow the Township Planning Commission and the Township Board, sufficient time to develop, consider and make necessary changes and modifications to the existing Township Zoning Ordinance regarding data center uses; and

WHEREAS, the Township Board hereby finds and determines that:

1. A pressing situation continues to exist such that an extension of the temporary emergency moratorium is deemed necessary in order to protect the public health, safety, and general welfare of the property owners and residents of the Township.
2. Such extension of the moratorium advances a legitimate public interest, that being the protection of adjacent uses and the Township as a whole, protection and sanctity of the Master Land Use Plan and the Dundee Township Zoning Ordinance

as the current regulations do not afford the protection needed to ensure that the residents and property owners of Dundee Township are not adversely affected.

3. The moratorium is being extended in good faith, with an expectation of continued diligence and swift action to address the matter.
4. The extension of the moratorium will not deprive any property owner of the reasonable use of their property for an unreasonable time.
5. Rather, the moratorium is being extended for the protection of the Township and its residents and property owners only until such time as a draft Zoning Ordinance Amendment can be prepared and completed, a public hearing can be conducted and a recommendation made to the Board and an Ordinance Amendment adopted all in accordance with the requirements of the Michigan Zoning Enabling Act.

NOW, THEREFORE, the Dundee Township Board hereby extends the following Moratorium as to data center uses and developments:

Section 1. Temporary Restrictions on data center uses and developments. For a period of 120 days from the expiration of the prior Resolution establishing a Moratorium, or until such earlier time as the Dundee Township Board determines by resolution that the reasons for the Moratorium no longer exist, no new or pending applications for zoning, rezoning or site plans or land use permits for data center uses or developments shall be accepted, processed, considered or approved by the Township.

Section 2. Definitions and Application. The terms “data center use, data center project and data center development” shall include all proposed developments for buildings and facilities that house computer systems, servers, storage devices, network equipment and associated components such as telecommunications and storage systems along with the infrastructure necessary to operate them and of which their primary purpose is to manage, process and store large amounts of digital data.

Section 3. Enforcement. Dundee Township may enforce any provision of this Resolution by any and all means authorized by Dundee Township Ordinances and State Statutes.

Section 4. Effective Date. This Resolution shall take effect immediately and the extension of the Moratorium shall be in effect for a period of 120 days from the date of the expiration of the previously enacted moratorium, unless earlier terminated by the Dundee Township Board.

Section 5. Severability. Every section, provision, or part of this Resolution is declared severable from every other section, provision, or part thereof to the extent that if any section, provision, or part of this Resolution shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision, or part thereof.

The foregoing resolution offered by Board Member \_\_\_\_\_

Second offered by Board Member \_\_\_\_\_

Upon roll call vote the following voted "aye": \_\_\_\_\_

"nay": \_\_\_\_\_

Absent/Excused: Supervisor Lewis, \_\_\_\_\_

The Acting Chair declared the resolution adopted in the absence of the Supervisor.

\_\_\_\_\_  
Karla Ziesmer, Clerk  
Dundee Township

#### **CERTIFICATE**

The undersigned Clerk of Dundee Township hereby certifies that the foregoing constitutes a true and complete copy of an excerpt of the minutes of a regular meeting of the Township Board held on December \_\_\_\_, 2025 at which meeting the above Resolution Extending Moratorium on Data Center Applications and Uses was adopted; all members of the Township Board present voted as indicated in said minutes; and that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

DunResolMoraExtenDataCtrpd

\_\_\_\_\_  
Karla Ziesmer, Clerk

12/04/2025 03:39 PM

User: KARLA

DB: Dundee

CHECK REGISTER FOR DUNDEE TOWNSHIP  
CHECK DATE FROM 12/04/2025 - 12/04/2025

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank UBT GENERAL BANK ACCOUNT					
12/04/2025	UBT	31562	APPLIED	APPLIED INNOVATION	45.64
12/04/2025	UBT	31563	AUXILIO	AUXILIO INC	940.31
12/04/2025	UBT	31564	CHR	CALKINS HEHL RAFKO	17,700.00
12/04/2025	UBT	31565	CITGO	WEX BANK	707.30
12/04/2025	UBT	31566	FIRSTNET	FIRSTNET	191.15
12/04/2025	UBT	31567	JP'S	JP'S LAWN CARE & MORE LLC	2,250.00
12/04/2025	UBT	31568	KCI	KCI	841.43
12/04/2025	UBT	31569	LINDE	LINDE GAS & EQUIPMENT INC.	111.19
12/04/2025	UBT	31570	MANNIK	MANNIK SMITH GROUP	1,562.50
12/04/2025	UBT	31571	OAP	O'REILLY AUTOMOTIVE, INC	695.31
12/04/2025	UBT	31572	PETRB	PETRANGELO BONDY & CROSSELY, P.C.	1,239.00
12/04/2025	UBT	31573	RELIANT	RELIANT FIRE APPARATUS, INC.	91.44
12/04/2025	UBT	31574	THOMP	THOMPSON PLUMBING & HEATING	353.50
12/04/2025	UBT	31575	WL	WL CONSTRUCTION SUPPLY, INC.	411.00
12/04/2025	UBT	31580	D&P CABLE	D&P CABLE	578.63
12/04/2025	UBT	31581	GASNGO	LIGHTNING QUICK GAS N GO	299.52
12/04/2025	UBT	31582	QUALITYOHD	QUALITY OVERHEAD DOOR	715.20
12/04/2025	UBT	31583	RENIUS	RENIUS & RENIUS	7,166.66

## UBT TOTALS:

Total of 18 Checks:	35,899.78
Less 0 Void Checks:	0.00
Total of 18 Disbursements:	35,899.78





User: KARLA

POST DATES 12/04/2025 - 12/04/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: UBT - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
2995182 90011099	APPLIED INNOVATION TWP - MONTHLY PRINTER FEES 101-265-977 EQUIPMENT	11/21/2025 KARLA	12/21/2025	45.64 45.64	0.00	Paid	Y 12/04/2025
36876 90011100	WL CONSTRUCTION SUPPLY, INC. FD - RESCUE MASTER DIAMOND BLADE 211-000-977 EQUIPMENT	11/07/2025 KARLA	12/31/2025	411.00 411.00	0.00	Paid	Y 12/04/2025
138149 90011101	MANNIK SMITH GROUP TWP PLANNING CONSULTANT SERVICES - 101-401-804 CONSULTANT/ACCOUNTANT FEES	12/01/2025 KARLA	12/31/2025	1,562.50 1,562.50	0.00	Paid	Y 12/04/2025
287305101692 90011102	FIRSTNET FD TABLETS - ACCT #287305101692 - 211-000-977 EQUIPMENT	11/11/2025 KARLA	12/31/2025	191.15 191.15	0.00	Paid	Y 12/04/2025
5518435739 90011103	O'REILLY AUTOMOTIVE, INC FD - BATTERY FOR TRUCKS 211-000-977 EQUIPMENT	11/28/2025 KARLA	12/31/2025	695.31 695.31	0.00	Paid	Y 12/04/2025
82312 90011104	CALKINS HEHL RAFKO AUDIT SRVC YR END MARCH 31, 2025 101-202-803 FEES	10/31/2025 KARLA	12/31/2025	17,700.00 17,700.00	0.00	Paid	Y 12/04/2025
53930-53932 90011105	PETRANGELO BONDY & CROSSELY, P.C. LEGAL SERVICES NOV 2025 101-210-805 ATTORNEY FEES	12/01/2025 KARLA	12/31/2025	1,239.00 1,239.00	0.00	Paid	Y 12/04/2025
109063261 90011106	WEX BANK FD FUEL NOV 2025 101-336-751 GAS & OIL	11/30/2025 KARLA	12/31/2025	707.30 707.30	0.00	Paid	Y 12/04/2025
353035 90011107	KCI WINTER 2025 TAX BILL/POSTAGE 101-209-730 POSTAGE	11/28/2025 KARLA	12/31/2025	841.43 841.43	0.00	Paid	Y 12/04/2025
1847 90011108	JP'S LAWN CARE & MORE LLC CEMETERY MOWING DEC 2025 101-276-930 MAINTENANCE	12/01/2025 KARLA	12/31/2025	2,250.00 2,250.00	0.00	Paid	Y 12/04/2025

INVOICE REGISTER REPORT FOR DUNDEE TOWNSHIP  
POST DATES 12/04/2025 - 12/04/2025  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: UBT - CHECK TYPE: PAPER CHECK

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnalized Post Date
53134699 90011109	LINDE GAS & EQUIPMENT INC. FD - OXYGEN TANKS 211-000-977	11/07/2025 KARLA EQUIPMENT	12/24/2025	111.19 111.19	0.00	Paid	Y 12/04/2025
81317 90011110	THOMPSON PLUMBING & HEATING FD - MAINTENANCE ON ALL HEATING/COO 211-000-931	11/07/2025 KARLA EQUIPMENT MAINTENANCE	12/31/2025	353.50 353.50	0.00	Paid	Y 12/04/2025
INV-MI-4987 90011111	RELIANT FIRE APPARATUS, INC. FD - 60 LB PNEUMATIC SPRING (LIFT 211-000-931	11/21/2025 KARLA EQUIPMENT MAINTENANCE	12/31/2025	91.44 91.44	0.00	Paid	Y 12/04/2025
152907 90011112	AUXILIO INC LIB - CUSTODIAL SRVC NOV 2025 101-790-808	12/04/2025 KARLA JANITORIAL SERVICES	12/31/2025	940.31 940.31	0.00	Paid	Y 12/04/2025
DEC 2025 90011113	RENIUS & RENIUS SERVICES DEC 2025 101-209-804	12/01/2025 KARLA CONSULTANT/ACCOUNTANT FEES	12/31/2025	7,166.66 7,166.66	0.00	Paid	Y 12/04/2025
10645054 90011114	D&P CABLE TWP LIB FD PHONE INTERNET 101-265-853 101-336-853 101-790-853	12/01/2025 KARLA TELEPHONE TELEPHONE TELEPHONE	12/31/2025	578.63 325.57 184.16 68.90	0.00	Paid	Y 12/04/2025
021 90011115	LIGHTNING QUICK GAS N GO FD FUEL 101-336-751	12/01/2025 KARLA GAS & OIL	12/31/2025	299.52 299.52	0.00	Paid	Y 12/04/2025
285074 90011116	QUALITY OVERHEAD DOOR FD - GARAGE DOOR #3 REPAIR 211-000-931	12/01/2025 KARLA EQUIPMENT MAINTENANCE	12/31/2025	715.20 715.20	0.00	Paid	Y 12/04/2025
# of Invoices: 18 # Due: 0 Totals:				35,899.78	0.00		
# of Credit Memos: 0 # Due: 0 Totals:				0.00	0.00		
Net of Invoices and Credit Memos:				35,899.78	0.00		

INVOICE REGISTER REPORT FOR DUNDEE TOWNSHIP

POST DATES 12/04/2025 - 12/04/2025

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: UBT - CHECK TYPE: PAPER CHECK

Inv Num	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
Inv Ref#	Description	Entered By					Post Date
GL Distribution							
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			33,330.99	0.00		
	211 - 2022 FIRE MILLAGE SPECIAL R			2,568.79	0.00		
--- TOTALS BY DEPT/ACTIVITY ---							
	000 - GENERAL			2,568.79	0.00		
	202 - AUDIT			17,700.00	0.00		
	209 - ASSESSOR			8,008.09	0.00		
	210 - ATTORNEY			1,239.00	0.00		
	265 - TOWNSHIP HALL			371.21	0.00		
	276 - CEMETERY			2,250.00	0.00		
	336 - FIRE DEPARTMENT			1,190.98	0.00		
	401 - PLANNING COMMISSION			1,562.50	0.00		
	790 - LIBRARY			1,009.21	0.00		

